



**APPLICATION FORM FOR : UG  PG  Diploma**  (Separate application for each programme)

Post applied for : \_\_\_\_\_  
Specialization in : \_\_\_\_\_  
Advertisement reference : \_\_\_\_\_

Please affix  
recent Passport  
size  
Photograph

1. Full Name (in block letters) : \_\_\_\_\_
2. Date of Birth : \_\_\_\_\_
3. Age (as on date) : \_\_\_\_\_
4. Nationality : \_\_\_\_\_
5. Sex : \_\_\_\_\_
6. Marital Status : \_\_\_\_\_ Category: \_\_\_\_\_
7. Religion : \_\_\_\_\_ E-Mail : \_\_\_\_\_
8. Phone No. : \_\_\_\_\_ Mobile No.: \_\_\_\_\_
9. Present Address : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
10. Permanent Address : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**11. Academic Qualification:**

Sr. No.	Examination / Degree	Board / University	Year of Passing	% / (CPI)/CGPA	Class/ Division	Main Subject

**12. Experience: (Years & Months)**

Experience	Academics	Research	Industry	Others	Total

**13. Details of Experience: (Start from current Profile/Job)**

Sr. No.	Organization	Period (From-To) (DD-MM-YY)	Designation	Salary (Gross)	Reason For Leaving

**14. Subjects Taught:**

Sr. No.	Subject	Discipline	Semester/Year

**15. Numbers of paper published in journal:**

National (SCI)	International (SCI)	National (Non-SCI)	International (Non-SCI)

**16. Numbers of paper presented in conference: (With Details)**

National	International

**17. Details of Books/Book Chapters Published:**

Title of the Book	Name of Author(s)	Name of the Publisher	ISBN No.	Year of Publication	Reprint No./ Edition No.

**18. Details of Patent:**

Name of Patent	Awarding Organization	Registration No.	Date & Year of Award	Submitted if any

**19. Seminar/STTP/Workshop/Conference attended: (Begin with the recent)**

Sr. No.	Title	Held at : (Name of the Institute)	Month & year	Remarks



20. No. of Research & consultancy Projects completed / ongoing (If any):

21. Professional Membership (If any):

22. Other Achievements (If any):

23. Extra/Co-Curricular Activities (ECE/CCA) (If any):

24. Present Employment Details:

Post Held : \_\_\_\_\_

Name & Address : \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

25. References:

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Organization: \_\_\_\_\_

Contact. No.: \_\_\_\_\_

Email : \_\_\_\_\_



Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Organization: \_\_\_\_\_

Contact. No.: \_\_\_\_\_

Email : \_\_\_\_\_

### **DECLARATION**

I hereby, solemnly declare that the information furnished in this application are true and correct to the best of my knowledge and belief. If at any time I am found to have concealed/ suppressed any material/ information or given any false details, my appointment shall be liable to be summarily terminated without notice of compensation.

Place:

Date:

*(Signature of Applicant)*

\_\_\_\_\_

## **INSTRUCTIONS TO THE CANDIDATES**

1. Separate application should be submitted for each post.
2. **Copies of certificates, mark sheets, photograph, testimonials etc. should be attached with the application (self attested)** and the originals must be produced at the time of interview and at the time of joining, if selected.
3. Wrong information and Misleading information may lead to summarily rejection of application / Appointment, if found subsequently.
4. The Institute reserves the right to fill up or not to fill up any of the post(s) advertised.
5. Applications not as per the prescribed format or received after the last date or without complete information will not be considered.
6. No TA DA will be paid for the journeys made for the interview.



## **Note:- Following documents (only as applicable) should be attached by the candidate to the application**

1. SSC / HSC School Leaving Certificate
2. PAN Card & Aadhar Card / Passport (Photo id Compulsory).
3. Degree Certificate(s).
4. Last two semester's mark sheet.
5. All experience letters (if applicable).
6. Last pay certificate or letter from concerned institute where candidate is working or has worked at last before date of application.
7. Govt. Gazette Copy/ Marriage Certificate for confirmation of candidate's change of name if any.
8. Other University Endorsement Letter (if applicable).